Changing a Team Member

Log into your BowlsLink account. Click My Competitions. The Competitions window opens.

Ø Member Overview							
🖉 Edit Profile	David Crook	352					
Privacy Settings	Compositions						
Account	Competitions Austo	r competitions that yo	u have entered and is current	tiy in play.			
📾 Notes	In Play Entered Ava	ilable Completed	d				
Competitions My Competitions	# FILTER Q Searc	h Competitions				Rows:	25 👻
My Cab Entries	Competition	Team Name	Dates	Туре	Format	Organising Body	Actions
	2020-21 Metro Pennant - Midweek 7-a-side Thursday Spring	Bentleigh 1	26 November 2020 - 14 January 2021	Round- Robin	Multi	VIC	3
	2020-21 Metro Pennant - Midweek 7-a-side Thursday Spring	Bentleigh 2	26 November 2020 - 14 January 2021	Round- Robin	Multi	VIC	3
	2020-21 Metro Pennant - Midweek Division 3	Bentleigh 2	1 December 2020 - 16 March 2021	Round- Robin	Multi	VIC	٩
	2020-21 Metro Pennant - Weekend Division 5	Bentleigh 4	28 November 2020 - 13 March 2021	Round- Robin	Multi	VIC	3
۰.	Mixed Pairs (Testing)	Crook/Breitenfeld	4 - 18 January 2021	Knockout	Pairs	Sandbelt Bowls Region	(

Select the In Play or Entered or Available tab (depending on the current status of the competition) to find the relevant competition. Click the Spanner icon (on the right) and select Manage Entry

The edit screen appears.

② ENTRY	
Team name	
Crook/Breitenfeld	
Primary Contact	
Crook, David Skip	
軍 TRANSACTIONS	
\$0.01 (approved) CASH	
Paid By: Crook/Breitenfeld	Oct 08, 2020 at 0
•	
	Team name Crook/Breitenfeld Primary Contact Crook, David Skip TF TRANSACTIONS \$0.01 (sproved) Exter Paid By: Crook/Breitenfeld ©

Find the area labelled PLAYERS and click the Pencil icon. The player edit window appears

David Crook MEMBERSHIP NUMBER: 136332 htty #0D4B7A00 rmat: Pairs I Status: Secured			
Helen Breitenfeld			Ċ (
DETAILS			O UNLINK MEMBE
First name*	L	ast name*	
Helen		Breitenfeld	
Position	N	ominated club*	
Lead	•	Bentleigh Bowling Club	
PERMISSIONS			
Allow player to manage this entry?			SAVE
David Crook PRIMARY CONTACT			Û

Use the up-arrow/down-arrow icons to expose the details for the player being replaced. Click the UNLINK MEMBER button.

ntry #0D4B7A00			
rmat: Pairs Status: Secured			
Helen Breitenfeld			÷.
Player currently has unsaved changes.			×
DETAILS			LINK MEMBER
First name*		Last name*	
Helen		Breitenfeld	
Contact e-mail*		Contact number*	
Gender*			
	Ψ.		
Position		Nominated club*	
1 Osteron			

Previous greyed-out fields are now available to change. IMPORTANT – clear out all data fields that are available (this should have been done by the system, but for now it is a manual task). Once you have cleared the data, click the LINK MEMBER button and proceed as per the normal entry process

Member Looku	dı		
National ID Number			
1000004			
		OR	
Birth day	Birth month		
			Ŧ
Last name			
Email Optional			
Mobile phone Optio	nal		
CANCEL	SEARCH		

(Enter the new player's National ID number, click Search; click Select against the relevant player from the search results; click Save)

Member Loo	kup		
National ID	Name	Club	State
1000004	Bennett, Linda	Hampton Bowls Club	victoria
ВАСК			
David Crool	C 1 1983 22		Î
Entry #0D4B7A0 Format: Pairs 1 Status: Serv	10 red		
Entry #0D4B7A0 Format: Pairs 1 Status Secs	10 red		0 ^
Entry #0D4B7AC Fermat: Pars E Status Sec Linda Dennett DETAILS Fistoame*	IO red	Last name*	Consister erstern
Entry #0D487AC Fermat: Pairs 1: Status: Seco Linda Dennett DETAILS Flist name* Linda	ID read	Last name* Record 1	о л фонски начаета
Entry #0D487AC Format: Pails 1 Status Secs Unda Dennett DETAILS First name* Linda Position	0 end	Last name* Bernall Nominated club*	© A Ørnens strøttet
Entry #0D487A0 Fernati Pers 1 Status Sex Unda Dennett DitTALS Flist name* Linda Pesition Lead	0 end	Last name* Recent 1 Naminated clab*	0 A
Entry #00487AC Femati Paris I States fers Unde Dermett DETALS Flot name* Linds Position Lead PositionS	io eed	Last name* Bronstil Heinhalde dub* • Heinplan Road Olab	© A Ørenserserer
Entry #00487AC formati Paris 1 Statuse faces Unda Dermett OfTALS First same* Ends Patitos Lead PERMISSIONS Allang player to man	0 voi:	Lateane* formati formati Formati Formatics Formatics Formatics	© ^
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Format: Pairs Status: Secured		
Linda Bennett		ť
A Player currently has uncaved chan	nes.	
	yes.	
DETAILS		O UNLINK MEM
First name*	Last name*	
Linda	Bennett	
Position	Nominated club*	
Lead	 Hampton Bowls Club 	

2/01/2021 6:28:00 PM

COMPETITION	③ ENTRY	
tle ixed Pairs (Testing)	Crook/Breitenfeld	
ormat		ı
airs	Primary Contact	
iates Jan - 18 Jan 2021	Crook, David Skip	Ø
	帶 TRANSACTIONS	
	\$0.01 (approved) CASH	
	Paid By: Crook/Breitenfeld	Oct 08, 2020 at 01:04
	¢	
D PLAYERS		
rook David Skin		
a conditional and		

Note that the player's name has been updated, but the Team Name remains unchanged. To fix this, click the Pencil icon near the Team Name, and on the resulting window (not shown), clear out the Team name and click SAVE

David Crook		
♀ COMPETITION	© ENTRY	
Title Mixed Pairs (Testing)	Team name Bennett/ Crook	
Format Pairs		Ø
Dates	Primary Contact Crook, David Skip	D
4 Jan - 18 Jan 2021		

The team name has been updated. Depending on your entry, you may also need to update the Primary Contact.