Sandbelt Bowls Region Inc.

 ABN 28 163 129

(A0056086V)

**Sandbelt Bowls Region Inc**

**Minutes of the 2019 Annual General Meeting**

**22nd July 2019**

**Secretary** Kerry Disney introduced the Notice of Meeting.

**President** Daphne Camilleri opened the meeting at 7.00pm and welcomed Delegates from 33 Clubs, Board Members, Committee Chairmen and Regional Bowls Managers, and advised that a quorum was established.

Daphne advised the meeting that due to the proposed changes to the Constitution the Election of Office Bearers would be deferred until the vote on the Constitution was held during General Business.

**Apologies-** 14were received

Motion to accept moved Mordialloc (Chris Enion) seconded Parkdale (Nathan Willett) and carried.

**Minutes of AGM 4 June 2018**

 Corrections - nil

Motion to confirm moved by Mordialloc (Chris Enion), seconded Parkdale (Nathan Willett)

and carried.

Business arising - nil

**President’s report- Daphne Camilleri**

Sandbelt has had a successful year the details of which will be disclosed in the reports that follow. Personally, I would like to thank all the committees for their support throughout my term of office. I would especially like to thank Kerry for all the help she has given me and her hard work since taking over as Secretary. I would also like to thank all the clubs for their continued support. Thankyou to Moorabbin for allowing us to use their premised and Noble Park for the use of their for our Delegates Opening Day. I would like to wish the incoming President and all the board members every success for the coming season. In conclusion I would like to say that I have thoroughly enjoyed my term as President and thank you all for making it an enjoyable experience.

Moved Daphne and seconded Clayton (Kerry Disney) that the report be received Carried

**Treasurer’s Audited Report for the year ended 30th April 2019**

Net loss ($73.29) Total equity $18,165.68

Secretary Kerry Disney identified to the small loss to the meeting, there were no questions regarding the report.

Motion to adopt moved Kerry seconded Mordialloc (John Widdowson) and carried.

**Reports**

1**. Bowls Victoria Region Representatives (BVRR) report**

Daphne informed the meeting that this committee has been disbanded by Bowls Victoria therefore no report forthcoming. This will be dealt with by the changes to the Constitution.

2. **Championship – Committee Members:**

David Crook (Chairman), Rosemary Michael (Secretary), Ted Montfort, Daphne Camilleri, Arnold O’Brien, Margaret Radford and Grace Cory.

Report read by Secretary Kerry Disney

Seventeen events for the season were completed.

Prior to the commencement of the season we had a meeting with representatives from other Regions to compare and share experiences in managing the championships, seeking to improve our processes.

We had some concerns prior to the start of the season on the impact of moving to on-line registration of players. Player numbers and income however remained very close to last season’s figures, so there was a nett positive effect with the administration effort at both region and club levels appreciably lower. BA have advised that they hope to roll out the new Championship/Event module in July 2019, so we should be on that system for the 2019-20 season.

The significant issues during the season related to

* the exercise of protection by some of the players
* in singles matches, losing players leaving the venues before ascertaining that they were not required to mark in the next round on the day

Recommendations have been made to the BV Laws and Rules Committee for changes to the BV Conditions of Play relating to these items.

Weather conditions were generally favourable with only the Champion of Champions Singles requiring rescheduling. The host clubs (Burden Park and Beaumaris) responded magnificently in accommodating the revised schedule.

Participation rates could be improved. Coaches should encourage members to enter events – it sharpens up skills and performance under pressure – important in pennant matches.

I would like to thank my fellow Committee Members – Rosemary Michael, Daphne Camilleri, Arnold O’Brien, Grace Cory, Ted Montfort and Margaret Radford for their support during the year. Rosemary, in particular, has done a great job managing all aspects of the communications between clubs, players and committee. Daphne, with her experience in these events, has provided invaluable support when dealing with some of the issues.

Thanks also to the clubs and their members who hosted events, without whose assistance we would not be able to conduct these championships.

|  |
| --- |
| **Entries** |
| **Event** | **Men – this year** | **Men – last year** | **Women – this year** | **Women – last year** |
| Over 60 Singles | 56 | 38 | 15 | 7 |
| Over 60 Pairs | 32 | 38 | 10 | 11 |
| Triples | 24 | 19 | 14 | 11 |
| Novice Singles | 18 | 10 | 9 | 3 |
| Singles | 66 | 86 | 25 | 22 |
| Pairs | 41 | 46 | 18 | 23 |
| CofC Singles | 32 | 30 | 28 | 26 |
| Fours | 12 | 14 | 13 | 12 |
| Mixed Pairs | This year: 55 Last year: 57 |

|  |
| --- |
| **Financial Overview** |
|  | **This Year** | **Last Year** |
| Participants | 775 | 766 |
| Nett Income – Entry Fees | 12004 | 11490 |
| Expenditure Venue Fees Prize Money | 65654500 | 60704500 |
| Surplus | 939 | 920 |

|  |
| --- |
| **Results** |
| **Event** | **Skips - Men** | **Skips - Women** |
| **Winner** | **Runner Up** | **Winner** | **Runner Up** |
| Over 60 Singles | G RogersBeaumaris | R GauntBurden Park | A McCarthyCPA | T ComerfordEdithvale |
| Over 60 Pairs | Supple/WillettParkdale | Van Haastert/ CerretoArmadale | de Tastes/ MeltzerCPA | Gumbleton/ EastwoodEdithvale |
| Triples | A ForsythClayton | D MangerSt Kilda | K McKerihenClayton | G MunroKeysborough |
| Novice Singles | S LeonMurr Park | B SmithBurden Park | J HoustonChadstone | J KamienArmadale |
| Singles | M KurtaBeaumaris | M EllulMelbourne | S RodgerMelbourne | T FerrierMiddle Park |
| Pairs | Forsyth/RobinsonClayton | Clifford/WillettParkdale | McKerihen/GibsonComposite | McCarthy/MeltzerCPA |
| CofC Singles | B LesterMelbourne | A ForsythClayton | A McCarthyCPA | R ShawCheltenham |
| Fours | A ForsythClayton | D GadeComposite | L PhillipsComposite | MunroKeysborough |
| Mixed Pairs | Forsyth/McKerihenClayton | Spurr/BrodieSt Kilda |  |  |



**Event Hosting**

Note that only 17 clubs offered viable dates.

We attempt to spread the load as evenly as possible across all clubs that volunteer.

Offering only one or two dates is interpreted as a token response – **we need you to offer at least 10 dates and we will select at most 3**; if we need more, we will come back and confirm it with you.

Why, then, do Bentleigh and Glen Eira McKinnon have so many? It was easier to negotiate extra dates with them.

Some additional statistics for the last two seasons: **This Year Last Year**

Number of Clubs Hosting Events 17 28

Number of Playing Days (Men) 27 29

Number of Playing Days (Women) 22 22

Number of Playing Days (Mixed) 4 5

Number of Entries Processed (Men) 281 298

Number of Entries Processed (Women) 130 118

Number of Entries Processed (Mixed) 55 54

Number of Round 1 Players (Men) 493 509

Number of Round 1 Players (Women) 280 262

Number of Individual Players (Men) 268 300

Number of Individual Players (Women) 129 116

**Club Analysis**



3**. Selection – Arnold O’Brien**.

Nil to report.

**4.Greens –** Kerry Disney

Greens Inspectors:

Kerry Disney (Chairperson), David Crook (deputy), David Leverett, and Geoff Cavigan.

During the 2018/19 bowls season David Crook resigned as Chair of the Greens Committee due to workload of other committee positions. I have taken on the role of Chair of the Greens Committee and am thankful that whilst he has resigned from Chair, David is staying on as a member of the Committee. The Committee currently consists of myself, David Crook and David Leverett, we need more people, the primary commitment is conducting the greens inspections in September of each year.

On the 30th of January, 2019 David Crook and myself attended the BV Greens Committee meeting at BV Office. The BV Greens Committee will now include the Region Greens Committee Chairs in order to improve communication regarding greens between BV and the Regions. It is intended that a meeting be held four times a year in March, August, November and January. The inaugural meeting discussed the restructure of the Greens Committee; the requirement for a State wide audit of greens; finals venues; and sourcing and training new inspectors. I compiled the Regions greens audit list based on the Annual Return data collected from clubs and forwarded it to BV.

The Greens Committee thanks all of the clubs involved in holding games for the Region Championships for the preparation of their greens. Comments received during the Championships were not based on the quality of the greens but more on the fact that a lot of games were held on synthetic greens. While it is more for the Championship Committee to comment, from a Greens perspective we need more grass green clubs to nominate their greens.

Greens Inspections for the upcoming season will take place on Monday 16th and 23rd of September 2019, I will send out a schedule of dates and times to each club in late August.

**5. Under 18 Development –** Gary Lasky (Chairperson), David Leverett.

Nil to report

**6. Laws and Umpiring -**Neil Smillie – Chairperson, Sandbelt Umpires Panel**- Report given by Chris Enion** – **Annual Report SANDBELT Umpires – Season 2018-19**

The Panel members have been Neil Smillie (Chairperson), Rod Bates (Clayton), Chris Enion (Mordialloc), Suzanne Gibbs (Malvern) and Don Hawse (Murrumbeena Park).

1. **Re-accreditation** – we have completed 16 re-accreditations over the past season

but there is still quite a number who have not indicated whether they wish to

reaccredit or not. I have a small number of applications at the moment and will

deal with them before the start of the next season.

2. **New Accreditation** – we have accredited 8 Measurers and 11 Umpires this

season. There are a number of applicants that have not responded to suggested

dates for courses, we can only assume that these dates have not been suitable,

but they will be notified of future courses when dates are set.

**IMPORTANT for CCOs**

3. **Application Process and Problems** – BV require each bowler who wishes to

become an official or to be re-accredited as an official to submit an application to

them. The application forms are available on the BV and Sandbelt websites.

Once the application is received by BV, it is noted and, if required, an

Officiating Manual is forwarded to the applicants home address. The Chairperson

BV Umpires committee records the application and then sends them onto the

Regional DUC’s.

NOTE: *I request Club CCO’s to send me a copy of the front page of any application so that I*

*am aware of application sent from Clubs and I can follow up if applications go missing.*

Once I receive an application I enter it onto my Applications database. It is

generally at the beginning or end of the Season that the Panel arranges the dates

for courses for the Markers, Measurers and Umpire components for new

accreditations. When I have sufficient number of re-accreditation applications I

will arrange a date for assessment.

When a date is set for courses or assessments the applicants on my

database are informed by email or phone of the dates and are asked to confirm

their attendance. A reminder is then usually sent to those who have not

responded in a week, asking whether they wish to attend or not. Pre-reading and

exercises are then sent to the applicants in the week before the dates set.

NOTE: *There are a number of applicants who do not respond at all to these emails or*

*phone calls, but we assume that the dates do not suit, and the names are left on the*

*database and are then informed when the next series of courses / assessments are being*

*conducted.*

The courses are then conducted by the Presenters using a competency based,

ongoing, assessment during the course and at the end of the course (usually 4-5

hours length) the Assessor determines whether the candidate is competent, and

their assessment is forwarded to BV. If a candidate is determined as being not

competent in some areas then they will be given a further opportunity to show

that they are competent.

The assessment for re-accreditation is also competency based and requires

the candidate to show they are competent by exercises and questioning on their

role as an Official.

Once a candidate has completed the course / assessment, their paperwork

is forwarded to BV for processing. Depending on the availability of the

Chairperson, BV forwards the assessment to BA at the end of each month. BA

then forward the candidates card within 2-3 weeks of obtaining the assessment.

NOTE: *There are occasions where the assessment “goes astray”, so if a candidate has not*

*received their card after a period they should contact BV in the first instance who follow up on their behalf.*

My last task is to include successful candidates on the Sandbelt Umpires

database and to include them on my email mailing list. From time to time I send

out updates on procedures / decisions or any changes to Rules. I also use this

mailing list to request assistance from our Officials for events at Regional or State

level.

I apologise for being long winded in this explanation of the processes that

are involved in the accreditation and re-accreditation of our Officials but I hope

that it gives an idea of what the Panel does apart from our duties as Umpires at

Club, Regional, State and National level.

4. **Assessment Assistance** – from time to time when we are conducting assessment

of candidates the Panel calls on Officials to assist our Panel, if any other Officials

would like to help in these matters please contact me (nsbowls@hotmail.com) as

I would appreciate a larger list upon which to call.

5. **New Rule Books** – there has been a revision of Crystal Mark 3 with a few

changes, so there is a new version (Crystal Mark 3.1) available from BA and BV. I

would hope that Clubs would supply copies to their Officials.

I would like to thank Panel members who have supported me in the courses and

assessments we have done and it is hoped that we will conduct a series of courses and

assessments before the start of next season. It is important that a Club assesses their

umpiring needs and submit applications for these courses. Clubs should not leave it till

the last minute as candidates will need a Manual from BV so that they can do the

preliminary work before attending. It appears that at the moment BA and BV have no

Manuals, but are expected shortly, so that if applicants requiring Manuals have not

received them, then this is the reason.

**7.Club Development and Support** – **Bob Baxter**.

Nil to report

8. **Sponsorship, Marketing, – Bob Baxter.** Nil to report

**9. Coaching –Gary Lasky**. – Report read by Secretary Kerry Disney

This season has seen the implementation of a variety of new initiatives for Sandbelt.

The inclusion by Rod Bates of a coach’s page on the website and a list of all coaches their id number and expiry date has been helpful to clubs and coaches.

In January a Coaching Symposium was held to keep coaches informed of new ideas, technology and approaches taken by the Australian team. We had over 50 attend the day and it is hoped to run another symposium in the following months for Sandbelt coaches

During the year I have approached a number of clubs to hold the BV club coaching course. This year over 38 new coaches from Sandbelt have passed the club course, with an increase in clubs –Moorabbin, Brighton, Caulfield Park, Noble Park -offering to participate.

Any club wishing to run courses please contact myself or BV.

A course for selectors was held last year and another is scheduled for August 3rd at Brighton. Registration is on the BV website under coaching.

During the year we ran a number of u25 development evenings with the hope of helping those players improve their skill set with qualified coaches from several clubs.

Thank you to Moorabbin and Keysborough for hosting those evenings. Thank you to Barrie Lester, Alistair Robertson, Graeme Spencer, Rob Wilson for offering your time.

Again, for the development squad to work clubs need to participate in supporting our young bowlers by offering facilities and informing their u25s of the program. With numerous u18 tournaments available and a world u25 competition we need to be proactive and not let other regions dominate these events

Also during the year, I ran a few information evenings with Alistair Robertson for clubs struggling with coaching. Glen Eira Mckinnan, Noble Park and Moorabbin participated in these workshops which gave them some direction and ideas to help structure their programs.

BV is now offering a similar program through CoachForce which is available on their website. I suggest clubs have a look at this program.

I am hoping to establish a coaching budget with club member support so we can run more programs during the year. After attending workshops in Qld with the Australian team and a BA coach’s conference there are many new initiatives available for clubs moving forward. Finally, thank you for the time and support of those coaches during the year and to the committee for allowing me to initiate these new ideas.

**10. Website- Chairperson:** Rodney Bates

**Members:** David Crook (Sandbelt Championship Updates), Gary Lasky (Joint Website and Social Media Account administration).

The world of Information Technology underwent significant change in the past 12 months, and many of these changes impacted on the Sandbelt Website and Social Media Committee.

Bowls Australia announced significant changes to the IT systems that would be available to clubs and regions, and these were progressively released over the past 12 months. The next year will see even more change as the new membership, events and competition management modules come on line, expected for the upcoming pennant season. Significant events impacting on Sandbelt ver the year included:

**Website System**

The new website system was rolled out across Australia, and Sandbelt were among the first to migrate onto the new platform. The system has a modern interface, and provides additional capability that we were able to incorporate into the new website. We also produced a migration manual for clubs moving onto the new system, and provided support for a number of clubs in the process. We also continue to provide advice and support to clubs with their own website platforms.

Bowls Victoria also set up an on-line calendar using teamapp. Sandbelt set up events alongside BV, and we will monitor usage to see if this adds any value to clubs and players in the region, over and above out website and facebook events management information for next season.

**Membership System**

Sandbelt participated in the testing of the new membership system, and training in this module has been rolled out in the June/July period. The system is expected to go live in mid to late July. Club CCOs will need to ensure that all their data, members, and associated accreditations have been successfully migrated in preparation for the upcoming season.

**Competition and Event Management System**

It is expected that the 2019-20 season will be using the new competition management system, though no dates for availability have been released as yet. With previous advice from BV that pennant results will no longer have a phone service, clubs will need to ensure they have knowledge of the new system as soon as possible. It is anticipated that the new system will eventually replace the “yellow sheets”, so clubs will be required to not only enter results, but team selection electronically in the near future.

**Social Media**

The Sandbelt Facebook page continues to develop, and was well patronised over the year. The page has nearly 200 followers, and our pages reached over 4000 people across the year. Clubs are welcome to forward any related content to the page, or contact the committee so we can further promote tournaments, events, and significant achievements across the region. As indicated last year, whilst the Twitter account still exists, it has had virtually no activity and will be discontinued moving forward. The committee will explore other social media platforms such as Instagram if the demand and usage warrants our involvement.

Thank you to all those who contributed to the news pages and provided flyers for events, please keep them coming. Sandbelt again had many successes beyond its borders and hopefully the news was spread a little further by using the website and social media avenues we have available to us.

As always, any suggestions for additional content, or if anyone has an interest in being part of the sub committee, we would appreciate your involvement for 2019-20.

**11. Metro Pennant Committee Region Board Representative –** Representative Bob Baxter

Daphne informed the meeting that Bob had attended 3 or 4 meeting already for the Pennant Committee but things were still be worked out and no report yet available. Bev Baxter advised the meeting that Bob was not at the AGM due to a Pennant Committee meeting being held on the same night. The Committee were working on the draw for the upcoming season.

Moved Clayton (David Leverett), seconded Bentleigh (Debbie Johnstone) that the reports be accepted, carried.

**Appointment of auditor**

Secretary Kerry Disney advised the meeting that the current auditor has retired as Sandbelt auditor and no replacement had yet been found. Kerry asked the meeting to notify her if anyone knew of an auditor that could assist the Region.

**General Business**

1. Secretary Kerry Disney put forward a Special Resolution that the Proposed Amendments to the Sandbelt Bowls Region Inc Constitution as read be accepted. The changes were put to Bowls Victoria on 26 May 2019 and accepted by Bowls Victoria on 31 May 2019 in order that they could be presented at the AGM.

Proposed Amendments to Sandbelt Bowls Region Inc Constitution Dated 16 September 2013

May 2019

**5.1 Definitions**

Insert:

**BVRR** means the Bowls Victoria Regional Representatives

Delete:

**VRAG** means the Victorian Regional Advisory Committee established by Bowls Victoria.

**Part III General Meeting**

**11.2 Business**

Delete:

(c) VRAG Representatives Report

Amend:

(d) – (l) to reflect (c) - (k)

**PART IV BOARD**

**17. Board**

17.2 Composition of Board

(a) (v) Delete: ‘two VRAG Representatives (delegates to Bowls Victoria)’

(a) (v) Insert: ‘one Metro Pennant Committee Region Board Representative’

(a) (vi) Delete: ‘two’

(a) (vi) Insert: ‘three’

 **22. Delegated Powers**

22.5 Delete: ‘This shall include VRAG meetings and may also include Bowls Victoria meetings, and Club meetings.’

**23. Duties**

23.1 General Duties

Insert: ‘(e) The President and Secretary of the Region on election shall be deemed to be its Bowls Victoria Regional Representatives (BVRR)’

Moved Secretary Kerry Disney, Seconded Parkdale (Nathan Willett), carried.

1. **Election of Office Bearers**

**Under Rule 18(d),** If no more than one nomination is received for a vacancy on the Board, the person nominated shall be declared elected.

President Daphne Camilleri advised that as only 1 nomination had been received for President, that

**Bob Baxter** was declared elected **President** for the ensuing year.

That, as only 1 nomination had been received for **Deputy President**, that **Daphne Camilleri** was declared elected **Deputy President** for the ensuing year.

That, as only one nomination for **Metro Pennant Committee Region Board Representative**, that **Bob Baxter** was declared elected **Metro Pennant Committee Region Board Representative** for the ensuing year.

That, as only 1 nomination had been received for the office of **Secretary,** that **Kerry Disney** was declared elected **Secretary** for the ensuing year.

That, as only one nomination had been received for the office of **Treasurer, David Leverett** was declared elected **Treasurer** for the ensuing year.

That, as three nominations had been received for the three positions of **Board Members,** that **Gary Lasky**, **Debbie Johnstone** and **Geoff Cavigan** were declared elected for the ensuing year.

The Board for 2019/2020 is: President and Metro Pennant Committee Representative Bob Baxter, Deputy President Daphne Camilleri, Secretary Kerry Disney, Treasurer David Leverett, and Board Members Gary Lasky, Debbie Johnstone and Geoff Cavigan.

Daphne congratulated the new Office Bearers and thanked the retiring officers for their contribution during the past year.

**3. Region Open Day** – Sunday 8th September 2019 at Noble Park – Social day for club representatives.

**4.** Moved by Daphne and seconded by Kerry Disney that a vote of thanks for the use of these premises for our General Meetings be given to Moorabbin Bowling Club. Daphne presented a cheque for $100 to Moorabbin (Grace Cory) toward costs. Carried

**5. Honorariums**. Moved Daphne Camilleri, seconded Clayton (Kerry Disney) that the Honorariums remain the same at $500 each for the Secretary and Treasurer. Carried.

**6**. **Region levy** for 2019-2020 has been maintained by the Board at $2 per person on the Club Register.

**7.** Bev Baxter (Chadstone) informed the meeting that Ted Montfort is very unwell, he is in Coppin House at the Alfred hospital and his family are happy for visitors to see him. Bev gave a vote of thanks for his volunteer work for the Sandbelt Region which was applauded by the meeting.

**8.**  Nathan Willett (Parkdale) asked if there was any information available on how the 2020/21 Bowls season will run. Daphne advised the meeting that to the best of her knowledge the current season will run as always but not sure about the 2020/21 season. Daphne asked the meeting that if their clubs had any ideas for the forthcoming pennant seasons to contact Bob Baxter so that he can take them to the Metro Pennant Committee.

**9.** Peter Blakey (Highett) expressed a vote of thanks to the people in the Region who had organized the Parkinson’s bowls gala events during the year. This was applauded by the meeting.

**10.** Lorraine Burke (Burden Park) asked if the Tuesday Ladies only competition was finished. Barbara Sharp (Edithvale) advised that yes, Bowls Victoria had sent out an email advising that the ladies only would not go ahead.

**11.** Immediate Past **President Daphne** thanked delegates for their attendance and advised of the following meeting calendar.

Next General Meeting Monday 2 September 2019 at 7.00pm at Moorabbin BC

 “ 2 December 2019 at 7.00pm at Moorabbin BC

 “ 2 March 2020 at 7.00pm at Moorabbin BC

AGM “ 6 July 2020 at 7.00pm at Moorabbin BC

 **Close of meeting**. There being no further business, the meeting was closed at 7.45 pm.